

**PRELIMINARY CHANGE OF OWNERSHIP REPORT**

Please answer, to the best of your knowledge, all applicable questions, sign and date. If a question does not apply, indicate with "N/A."

**PART III: PURCHASE PRICE AND TERMS OF SALE**

- A. CASH DOWN PAYMENT OR Value of Trade or Exchange (excluding closing costs) Amount \$ \_\_\_\_\_
- B. FIRST DEED OF TRUST @ \_\_\_\_\_ % interest for \_\_\_\_\_ years. Pymts./Mo. = \$ \_\_\_\_\_ (Prin. & Int. only) Amount \$ \_\_\_\_\_
- ☐ FHA ( \_\_\_\_\_ Discount Points) ☐ Fixed Rate ☐ New Loan
- ☐ Conventional ☐ Variable Rate ☐ Assumed Existing Loan Balance
- ☐ VA( \_\_\_\_\_ Discount Points) ☐ All Inclusive D.T. (\$ \_\_\_\_\_ Wrapped) ☐ Bank or Savings & Loan
- ☐ Cal-Vet ☐ Loan Carried by Seller ☐ Finance Company
- Balloon Payment ☐ Yes ☐ No Due Date \_\_\_\_\_ Amount \$ \_\_\_\_\_
- C. SECOND DEED OF TRUST @ \_\_\_\_\_ % interest for \_\_\_\_\_ years. Pymts./Mo. = \$ \_\_\_\_\_ (Prin. & Int. only) Amount \$ \_\_\_\_\_
- ☐ Bank or Savings & Loan ☐ Fixed Rate ☐ New Loan
- ☐ Loan Carried by Seller ☐ Variable Rate ☐ Assumed Existing Loan Balance
- Balloon Payment ☐ Yes ☐ No Due Date \_\_\_\_\_ Amount \$ \_\_\_\_\_
- D. OTHER FINANCING: Is other financing involved not covered in (b) or (c) above? ☐ Yes ☐ No Amount \$ \_\_\_\_\_
- Type \_\_\_\_\_ @ \_\_\_\_\_ % interest for \_\_\_\_\_ years. Pymts./Mo. = \$ \_\_\_\_\_ (Prin. & Int. only)
- ☐ Bank or Savings & Loan ☐ Fixed Rate ☐ New Loan
- ☐ Loan Carried by Seller ☐ Variable Rate ☐ Assumed Existing Loan Balance
- Balloon Payment ☐ Yes ☐ No Due Date \_\_\_\_\_ Amount \$ \_\_\_\_\_
- E. WAS AN IMPROVEMENT BOND ASSUMED BY THE BUYER? ☐ Yes ☐ No Outstanding Balance: Amount \$ \_\_\_\_\_
- F. TOTAL PURCHASE PRICE (or acquisition price, if traded or exchanged, include real estate commission if paid.)
- Total Items A through E \$ \_\_\_\_\_
- G. PROPERTY PURCHASED ☐ Through a broker ☐ Direct from seller ☐ From a family member ☐ Other (explain) \_\_\_\_\_
- If purchased through a broker, provide broker's name and phone number:
- Please explain any special terms, seller concessions, or financing and any other information that would help the Assessor understand the purchase price and terms of sale.

**PART IV: PROPERTY INFORMATION**

- A. TYPE OF PROPERTY TRANSFERRED:
- ☐ Single-Family Residence ☐ Agricultural ☐ Timeshare
- ☐ Multiple-Family Residence (no. of units \_\_\_\_\_) ☐ Co-op/Own-your-own ☐ Manufactured Home
- ☐ Commercial/industrial ☐ Condominium ☐ Unimproved lot
- ☐ Other (Description: i.e., timber, mineral, water rights, etc. \_\_\_\_\_)
- B. IS THIS PROPERTY INTENDED AS YOUR PERSONAL RESIDENCE? ☐ Yes ☐ No
- If "Yes," enter date of occupancy \_\_\_\_\_ 20 \_\_\_\_\_ on-intended occupancy \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_.
- MONTH DAY YEAR MONTH DAY YEAR
- C. IS PERSONAL PROPERTY INCLUDED IN PURCHASE PRICE (i.e., furniture, farm equipment, machinery, etc.)
- (other than a manufactured home subject to local property tax)? ☐ Yes ☐ No
- If "Yes," enter the value of the personal property included in the purchase price \$ \_\_\_\_\_ (Attach itemized list of personal property.)
- D. IS A MANUFACTURED HOME INCLUDED IN PURCHASE PRICE? ☐ Yes ☐ No
- If "Yes," how much of the purchase price is allocated to the manufactured home? \$ \_\_\_\_\_
- Is the manufactured home subject to local property tax? ☐ Yes ☐ No What is the Decal Number? \_\_\_\_\_
- E. DOES THE PROPERTY PRODUCE INCOME? ☐ Yes ☐ No If "Yes," is the income from:
- ☐ Lease/Rent ☐ Contract ☐ Mineral Rights ☐ Other (explain) \_\_\_\_\_
- F. WHAT WAS THE CONDITION OF THE PROPERTY AT THE TIME OF SALE?
- ☐ Good ☐ Average ☐ Fair ☐ Poor
- Please explain the physical condition of the property and provide any other information (such as restrictions, etc.) that would assist the Assessor in determining the value of the property.

**CERTIFICATION****OWNERSHIP TYPE (✓)**

- Proprietorship ☐
- Partnership ☐
- Corporation ☐
- Other ☐

I certify that the foregoing is true, correct and complete to the best of my knowledge and belief.

This declaration is binding on each and every co-owner and/or partner.

Name of Assessee or Authorized agent (typed or printed)

Title

Signature of Assessee or Authorized agent

Date

Name of Entity (typed or printed)

Federal Employer ID Number

Preparer's Name and Address (typed or printed)

Title

Signature of Preparer

Telephone Number

Date

(Note: The Assessor may contact you for additional information.)

If a document evidencing a change of ownership is presented to the recorder for recordation without the concurrent filing of a preliminary change of ownership report, the recorder may charge an additional recording fee of twenty dollars (\$20)